

To

Hyderabad,

The Managing Director,

Dt.13/09/2015

State Bank of Hyderabad,

Head Office, Gunfoundry,

Hyderabad.

Dear Sir,

**Reg : SUPPLY OF BOOKLET ON BENEFITS TO PENSIONERS**

We bring to your kind notice that we made a request to the bank for supply of a small booklet containing various benefits and facilities and concessions that the bank had extended from time to time so that it enables the retired employees to know these benefits and enjoy them in accordance with the extant instructions. This matter was also discussed as an agenda item in some of the structured committee meetings of the bank with us. The request is pending for more than two years.

In one of the structured committee meetings last year it was decided to entrust the work to Industrial Relations Department at Head Office. In fact lot of work has been done in this regard but it has not reached its logical end.

We submit that a major chunk of retired employees are from sub staff and the old time senior staff aged over 70 years and are obviously not computer savvy. So even if the benefits and other related matters are kept in Banks' web site it will not serve the desired purpose of the above section of employees. It is in the fitness of things for bank to make these seniors know their benefits. The booklet also serves as a ready- reference- guide at branches to clarify any doubts at grass root level while extending the benefits/concessions. We believe that this will go a long way for the pensioners to recollect and recall to their memory their benefits and it will be an effective tool to serve the needs of pensioners who are afflicted with loss of memory and complications attendant with mobility to collect such information which are common in the old age.

Even from the cost point of view it is a very small expense for the bank on one side and on the most important side it will add to the comfort of these esteemed employees of yester years who shed their sweat and blood for the cause of the bank and it will go a long way to cherish their memories with the bank.

In view of the above reasons we request you to favor us with a booklet.

We solicit your favorable early action

Yours faithfully

SECRETARY